

**Tender Document**



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Shail Group of Institutions

***Indore Institute of Science &  
Technology,***

***Indore Institute of Pharmacy,***

***Indore Institute of Management &  
Research***

***(Shail Group of Institutions)***

***Notice Inviting Tenders***

***for Canteen Services***

# **Indore Institute of Science & Technology, Indore**

## **NOTICE INVITING TENDER FOR PROVIDING CANTEEN SERVICES AT SHAIL GROUP OF INSTITUTIONS, VILLAGE DEHRI OPP. IIM INDORE**

**SHAIL EDUCATIONAL & WELFARE SOCIETY, INDORE**, is engaged in imparting education and research of highest standards in the area of Technology and Science through its Group of Institutions.

The Institute has canteen premises and intends to give this premises to operate mess as well as canteen. Firms willing to provide service and having experience of and operating such outlet(s) under its management and supervision to cater to the campus community.

Sealed bids are accordingly, invited on behalf of **SHAIL EDUCATIONAL & WELFARE SOCIETY, INDORE** from the interested parties for running such an outlet at the aforementioned location on campus.

The Tender document comprises of **Appendix A & B along with Annexure** which can be obtained from the SGI Office on all working days from **25 September 2018 to 5<sup>th</sup> October 2018** between 10:00 a.m. to 12:00 noon.

1. The prescribed bid form duly filled by the applicant in all respects should be delivered whether by post or by hand, to the SGI Office by **5<sup>th</sup> October 2018 up to 03:00 p.m.** The tenders will be opened on the same date, i.e., **30 September 2018 at 04:30 p.m.** in Conference Room “B” Block. in the presence of the Members of Tender Committee of the Institute and authorized representative(s), if any, of the bidding parties. The parties will be required to meet the Committee for presentation (to satisfy all material questions pertaining to their company/ firm and their modus-operandi etc.), interview and finalization of the offer.
2. The Institute reserves the right to accept / reject any tender without assigning any reasons

**GUIDELINES FOR TENDER FOR SGI, CAMPUS CANTEEN**

**General:**

1. The contract is for running the Canteen at **Shail Educational & Welfare Society**, Indore for which premises to the successful bidder shall be given to operate canteen and mess. However, the canteen shall be run under certain conditions which are stipulated hereinafter and in the terms and conditions of contract, i.e., **Appendix-B**.
2. Each and every page of the bid must be signed by the bidder himself, if the bidder is a proprietorship firm and in case of a partnership firm, by a partner. However, in such case, there must be an authorization from all the partners to the effect that the person signing the bid as a partner has been authorized to sign the bid document on behalf of all partners.
3. If the bidder is a Company, there must be a valid authorization from the competent authority/ Board resolution, authorizing the person to sign and file the bid on behalf of the Company With supported memorandum and articles of association.
4. Any bid not signed on each page and without authorization may be rejected.
5. Either one any overwriting or cutting in the bid document must be avoided. However, if any over writing or cutting is caused due to some unavoidable reason, the same must be duly attested by the person signing the bid document.
6. The tenderer is not allowed to make additions/alterations in the tender paper. Such additions and alterations shall be at the tenderers own risk and shall render the tender to be summarily rejected. Conditional tenders shall not be accepted.
7. The tenderer shall give his/her full permanent as well as temporary address in **Annexure 2** and shall also furnish/attached proof thereof.
8. The bidder whose bid is accepted, shall submit a Rs.500/- non- judicial stamp paper at its own cost to the Office for preparing the contract agreement to be signed by the both the parties.

9. Prices of all items in **Annexure-A** must be quoted in Indian rupees and must be inclusive of GST. And all other local Taxes.

**Eligibility Criteria:**

10. The bidder who has an experience of minimum one year of running such a cafeteria/canteen in Government departments, public undertakings and/or renowned educational institutions or elsewhere, may apply along-with sufficient proof of its experience/ability of running such canteen.
11. The bidder must have PAN Number and GST/GSTN number. The bidder whom the contract is finally awarded shall have a GST number for the canteen in question as well, if the related law so requires.
12. The bidder must have its Registration/Code numbers under the Contract Labor (M.P. Rules) as Employer, Employees State Insurance Act & Employees Provident Fund Act from the Indore offices of the concerned departments.
13. Firms already having another establishment/shop/canteen etc. within the Institute premises will be considered based upon good performance.
14. The bidder must have valid license to approve canteen from food department of state under prevention of food adulteration act 1954 and food slandered registration (FASSAI)

**15. Earnest Money Deposit (EMD)**

16. Every bid must be attached with an Earnest Money Deposit of **Rs. 25,000/-** in the form of DD of any scheduled bank, in favor of the **“Shail Educational & Welfare Society, Indore”**. Any bid which is not accompanied by the earnest money deposit shall be summarily rejected. Any bid accompanied by the cheque in lieu of earnest money shall also be rejected.
17. The earnest money of the successful tenderer will be liable to be forfeited as liquidated damages in the event of any evasion, refusal or delay on his part in signing the agreement. The earnest money of the tenderer who withdraws its tender in breach of conditions of contract and who evades or refuses to

sign the contract bond after acceptance of its tender within the period of its validity, will also be liable to forfeiture.

18. a. The EMD of unsuccessful bidders shall be refundable to them after completion of the bidding process. However, the same shall be refunded within 30 days after the receipt of written

Request from the bidder concerned in this behalf.

- b. The EMD should be valid for a period of minimum three months.

- c. The EMD of the bidder whose bid is finally accepted, shall be returned on deposit of the due security deposit as stipulated in the Terms & Conditions.

**Documents to be attached with the bid:**

17. The bidder must attach the self-attested copies of the following documents & Original Instrument of DD along with the bid. Any bid not accompanied by any of such documents would be liable for rejection:
- a. Income Tax Registration Certificate/PAN No.
  - b. Firm/Company Registration Certificate.
  - c. GST Registration Certificate/No.
  - d. EPF Registration Certificate/Code No.
  - e. ESI Registration Certificate/Code No.
  - f. Food License
  - g. Other Statutory Registrations/Licenses, if any.
  - h. Details/particulars of the firm submitting the bid in Annexure-1.
  - i. Authority/Resolution in favor of the person signing the bid on behalf of the firm submitting the tender. With copy of memorandum and article of association
  - j. Bank Draft of Rs.25, 000/- (Twenty Five Thousand Only) towards EMD.
  - k. Copy/information of present contract and expense in the line with documentary evidence
  - l. Address proof.
  - m. Aadhar Card of individual applicant/person signing the bid.
  - n. Application/declaration in Annexure-2.
  - o. Other documents as may be deemed necessary and as is required under any other provision of the bid document and not mentioned herein above.

### **Submission of Bid:**

18. The bid shall be submitted in two parts i.e. Technical Bid and the Financial Bid in the following manner:

**a. Technical Bid:** The Technical bid shall consist of entire Tender document i.e. Appendix-A , Appendix-B and Annexure-2. Along-with it, all the documents should also be attached. The Technical bid shall be submitted in a sealed envelope, superscripted, **“Shail Education & Welfare Society, Indore”**.

**b. Financial Bid:** The Financial bid shall contain only the prices of items in Annexure-1 and nothing else. The Financial bid should be put in a separate sealed envelope superscripted, **“FINANCIAL BID FOR RUNNING CANTEEN SHAIL EDUCATIONAL & WELFARE SOCIETY, INDORE”**.

Both the Technical Bid and the Financial Bid shall further be put in another larger single sealed envelope which shall be received latest by 30<sup>th</sup> Sep 2018 latest by 03:00 p.m. in the **Shail Educational & Welfare Society, Indore**.

**Any bid containing Technical Bid and Financial Bid in same envelope shall be summarily rejected.**

19. Any bid received after the aforesaid date and time shall be summarily rejected and will not be considered under any circumstances, whatsoever and no explanation to the effect that delay in submission has been caused due to postal lapse, shall be entertained.

20. The tender will remain valid for 30 days from the date of opening. After submission of the bid, it shall be deemed that the bidder has undertaken to keep its tender open for acceptance for the entire period of 30 days and will have no right to withdraw the same before expiry of the said period. In case, intimation of its acceptance is issued to the contractor at a later date, the bidder shall be competent to refuse.

### **Opening of Bids:**

21. First of all, the Technical bids will be opened on **30<sup>th</sup> Sep 2018 at 03:00 p.m.** in Conference Room “B” Block Building in the presence of authorized representative(s), if any, of bidding parties and the Members of Tender Committee of the Institute. The bidders will also be required to meet the Committee for presentation (to satisfy all material questions pertaining to their company/ firm and their modus-operandi etc.), interview and finalization of the offer.

Thereafter, financial bids of all the technically qualified bidders will only be opened and considered.

22. The party, whose tender is accepted, will have to sign an agreement within 10 days of the award of contract, failing which the Earnest Money deposited by it will be forfeited and the acceptance of its tender may be annulled at the discretion of the Institute.

**Evaluation Criteria for Bid Evaluation:**

23. The contract will be awarded to the bidder who will have lowest sum of weighted cost of all the listed items. And a team of institute May verify the work places of the bidder and after satisfy report of assessment of his capability and market report.

**Acceptance/Non-acceptance of bids:**

24. The tenders that do not fulfill any of the above conditions or are incomplete in any respect, is liable to be rejected.

25. The Institute reserves the right to accept or reject any or all tenders without assigning any reasons thereof and the bidder shall have no right, whatsoever, to challenge the same.

Terms accepted

Signature of Tenderer

Name

Full Address

Telephone/Mobile No

**TERMS & CONDITIONS OF CONTRACT****Scope of Contract**

1. The contract comprises the necessary arrangement of all raw materials required for the preparation of snacks besides the beverages, sweets, lunch, preparation of items mentioned in the menu, and serving the prepared articles to the customers, including provision of all materials, equipments for preparation and serving of the articles. This will also include transportation, cost of materials and labor. The contractor shall make his own arrangement for safe storage of materials and accommodation for its staff etc.

**Definitions:**

2. In the contract, the following definitions, words and expressions shall have the meaning hereby assigned to them except where the contract requires the same otherwise.
  - a. "CEMMC" means "Commercial Establishments Monitoring & Management Committee" constituted by the Director of the Institute.
  - b. "Contractor" means the person or persons, firm or company whose tender has been accepted by the Institute and includes the contractor's personal representative, successors and permitted assigns.
  - c. "Director" means the Director General Shail Group of Institution, Indore.
  - d. "Institute" means the **Shail Group of Institution, Indore** through its Director or his representative.
  - e. "Officer-in-charge" means the Chief Administrative Officer-of the **Shail Group of Institution, Indore** who directs and administers the contract.
  - f. Premises: Canteen area with infrastructure as situated in the campus.

**Documents Forming the Contract**

3. Appendix A, i.e., the Guidelines for bidders, Appendix B, i.e., terms and conditions of the contract, the schedule of quantity and prices filled in Annexure A, application/declaration in Annexure 2 and the letter containing offer of award of tender issued by the Institute to the successful bidder shall be integral part of this contract.

**Duration of the contract:**

4. The duration of contract will be for **three years** phase wise from the date of signing the contract, first three months being the probation period and on satisfactory completion of the probation period, the contract will automatically be extended for rest of the year i.e. nine months. The contract shall be extendable for two more years on yearly basis subject to satisfactory



performance. No further extension of the contract, beyond three years, will take place under any circumstances.

**Rent, Electricity Charges & Other Provisions for Licensed premises:**

5. The contractor shall be liable for Quality discount regularly by 7<sup>th</sup> of each successive month. The monthly QD is presently estimated at approximate **Rs. 45,000/- per month** for the canteen space (inclusive of water charges) which however, shall be subject to change from time to time at the discretion of the Institute and looking to ..... of goods supply by the contractor.
6. The monthly compensation & other charges such as Water, Electricity Charges will be recovered from the Contractors Bills due for payment on Monthly basis.
7. Contractor will submit monthly bill with GST to institute by 5<sup>th</sup> of every month and institute will make the payment of it by 15<sup>th</sup> of the month.
8. Housekeeping, cleaning includes Dining Space, Kitchen Area; Wash Area & Trenches connected to Canteen Building shall be arranged by Contractor at his cost. Incase if any deficiency is observed, it will be rescued by Institute then actual Expenses will liable to be recovered from Contractor.
9. The contractor shall use the premises only for which it has been given by the Institute under the contract. The use of the premises for other purposes will lead to the suspension/termination of the contract.
10. The contractor shall not use the premises for residential purposes or for any other purposes (including vending of any item other than those for which permission has been given) without prior written permission of the Admin Office. The contractor shall always use the premises in a prudent and careful manner as if it were his own.

**Assignment & Subletting:**

11. The contractor shall not assign the contract or any part thereof or any benefit or interest thereon or there-under without written consent Director of the Institute. The whole of the charge included in the contract shall be executed by the Contractor or his authorized competent representative(s). The contractor shall be responsible for the acts, defaults and neglects of its workmen, fully being deemed as those of the contractor itself.
12. If at any time, it is detected that the canteen has been sublet or assigned to any other entity by the contractor, the Institute would be at liberty to terminate the contract forthwith without giving any time to the contractor and further to take over the possession of the given premises and/or to hand over the same to any other party at its sole discretion.

13. The entire business of the canteen shall be carried out in the name and at the behalf of the contractor.
14. The contractor or his authorized/competent representative whose intimation would be provided in writing in advance to the SGI Office, shall at all times be available in the canteen and the business of the canteen shall not be carried out by any other person/ entity under any circumstances.

**Canteen Timing, Menu, Prices, Facilities and Services etc.**

15. The canteen shall operate from 06:45 a.m. to 10:00p.m. Running the canteen beyond shall be carried out only with the prior permission of the SGI Office.
16. The Canteen shall operate on all seven days of the week and there shall be no holiday under any circumstances. In case of any holiday planning the prior written approval shall require to be obtained from the SGI Office.
17. All items mentioned in Annexure-1 must be available during the canteen working hours. However, the Institute through Canteen Committee may add or delete any number of items to the menu/Annexure-1
18. All necessary Furniture and other infrastructure shall be provided by the concerned SGI on behalf of the Institute.
19. Safety standards should be maintained. Fire extinguishers (2 Kg & 4.5 Kg dry type), sand buckets, should be installed in accessible places and should be in working conditions. List of emergency number should be displayed in a prominent place. First aid measures should also be available for emergencies.
20. The Contractor shall have to provide proper and smooth services to the customers to their satisfaction.
21. All the items prescribed as per the tender agreement should be made available at all times. Permission for any alteration, addition or deletion should be obtained from SGI office along with the prices of respective items.

**Liability of GST and Other Taxes.**

22. The contractor shall pay the GST timely and file the same returns well in time and a copy of return shall be submitted to institute.

23. The contractor shall also be liable to pay all other taxes, levies and other legal payables that may be applied by the Government, local authorities and other competent forums from time to time.
24. The contractor shall not make any addition or alteration to the building of the said shop/premises or tamper with the fittings or electrical installations therein, nor make any unauthorized constructions or extension to the electricity or water supply lines, without the specific written permission of the SGI.
25. The contractor shall pay the P.F. and ESIC of his workers regularly and submit the copy of statement ..... Download form PF and ESIC portal for confirmation of PF and ESIC payment and minimum wages act.

**Quality, hygiene & cleanliness:**

26. The contractor shall maintain the quality in preparation of articles, constant supply of cold drinking water & availability of fresh items. There shall be no compromise in regard to the quality of items to be sold in the Canteen premises.
27. The contractor shall maintain full hygienic conditions in the Canteen, in storage, preparation and servicing of eatables and in keeping the floor, furniture, utensils, crockery, cutlery neat and clean, so as to maintain the standards and aesthetic values in the Canteen. The contractor shall also have to make his own arrangements for safe storage of materials including the food items.
28. The premises should be kept well ventilated and well lit. No display/encroachment is allowed outside the premises.
29. Garbage and waste disposal shall be done on daily basis by the Contractor at his cost.
30. Old/stale and expired items (i.e. beyond expiry date) should not be kept in the canteen. If, found in audit check by the Committee shall be destroyed at no cost & an equal Penalty will be imposed.
31. Usage of plastic bags is a strict NO and the same shall not be used any under circumstances, whatsoever. Instead use of Paper bags/plates/cups/Degradable etc. is encouraged.

**Third party Liabilities:**

The contractor shall be responsible for any third party damages due to any reason of accident Fire food adulteration etc. and the Institute is not responsible for any criminal / civil liabilities arising out of the operations of the Canteen / Mess by the said operator in any manner.

### **Directives Of SGI Office.**

32. The contractor shall carry out the work in accordance with this contract and the directives of Office-in-Charge SGI and to the satisfaction of the Director through the Committee. The Committee may, from time to time, issue further instructions, detailed directions and explanations in regard to:
- a. The variation or modification in the menu of eatables including additions/omission or substitution.
  - b. Inspection of raw materials, other equipment and utensils.
  - c. Maintenance of proper hygienic conditions, cleanliness and neatness pertaining to all aesthetic values.

### **33. Fuel For Cooking:**

The Contractor shall use only LPG for cooking and no other fuel and it is a must. Accordingly, the contractor shall ensure obtaining Commercial LPG cylinders could be used only.

### **Deployment Of Workmen.**

34. The contractor shall employ in running the canteen only such persons who are Healthy, Careful, Skilled, experienced in their trades, Dutiful, Sober, Well behaved and Rules compliant.
35. Periodic Health Checkup by a Registered /Competent Medical Practitioner of Canteen Workers involved in Food Handling shall require to be done by Contractor at his cots and the records shall be maintained and presented to the office of Chief Administrative Officer.
36. The contractor shall neither employ any child labor nor any worker who is below 18 years of age.
37. No female employee shall be allowed to work in the canteen during night.
38. All the workers shall invariably carry their ID Cards (to be provided by the contractor at its own costs) and shall be produced to the security personnel and other Institutes authorities, whenever asked for.
39. The bearers for servicing in Canteen will have to be provided uniforms by the contractor during the working hours at its own cost and they will be unfailingly required to wear in neat and tidy manner the uniforms during working hours.

40. The Contractor shall be absolutely responsible for strict adherence of discipline and good conduct by its workers.
41. The contractor shall have absolute authority in regard to the engagement, disengagement, suspension, termination, retrenchment, dismissal and discharge etc. of its workmen and for all disciplinary actions against them. The contractor shall be responsible of master and servant relationship with its workmen and the Institute shall have no concern, whatsoever, with all the above mentioned matters.
42. The contractor shall be absolutely liable and responsible in regard to any dispute or other matters concerning its workmen which are initiated in any forum or court of law and shall further be liable to meet and discharge all the liabilities that may arise on account of its relationship with its worker from the decisions of any court including all liabilities as are thrust upon by virtue of the provisions of any labor law being in force at the time besides other statutory liabilities.
43. Contract will maintain all the statutory register / records and EPF and ESIC the health and 5 safety act labour law, minimum wages act or any other act applicable.

**Compliance of Statutory Obligations and Other Provisions.**

44. It is understood that a number of enactments and laws would apply to the contractor, which are supposed to be complied by the contractor in letter and spirit and in particular to laws relating to minimum wages to worker, employees compensation and Goods and Service Tax etc.
45. Contractor must get the license authorities prescribed under the prevention of food adulteration act. 1954. Further nomination M/S 17 (2) inform VIII shall be submitted and acknowledgement should be submitted to institute within 1 month.
46. The Contractor shall ensure that no product shall be sold from the premises which is prohibited to be sold within the premises of an educational institute, as per the provisions of the Cigarette and Other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003.
47. The contractor shall be liable to ensure compliance of all enactments, rules, regulations and of other authorities besides the instructions of the Institute that may be in force from time to time including all the **labor** laws, employees compensation and the minimum wages, as well as Weights and Measures and Prevention of Food Adulteration etc. in case of any accident

damage, fire, food poisoning etc the contractor will be fully responsible for any kind of liability.

48. The Institute shall be absolutely immune and deemed indemnified in all matters, claims, liabilities and legal consequences which relates to compliance of statutory provisions, rules and regulations, orders and directions of Govt. authorities/ municipal corporation/courts/forum etc. as well as the provisions of this contract agreement. In case, the Institute is put to bear any liability for lapses on the part of the contractor or for its illegal actions, the Institute would have the right to realize from the contractor all dues if those are in financial terms, and on other matters, in appropriate manner as it deems appropriate including adopting legal recourse.
49. The Contractor shall ensure that it and its employees' do not adversely affect the peaceful and congenial atmosphere of the Institute's premises.

**Security Deposit.**

50. The contractor shall have to deposit a security of **Rs. 25,000/- (Rs. Twenty Five Thousand only)** through Demand Draft (DD) drawn in favor of "**Shail Educational & Welfare Society** " payable at Indore, of any scheduled nationalized bank and which should be valid till three months after the completion of the contract duration.
51. If at any time, due to any reasons as mentioned in the foregoing clauses or otherwise, any short fall is caused to the security deposit money, the contractor shall be liable to make good such  
Short fall within fifteen days of the receipt of notice in this behalf, through another DD deposit  
as aforesaid.
52. In case of, in which under no clause(s) of this contract, the contractor shall have rendered himself liable to pay compensation amounting to the whole of his Security Deposit, the Director shall have the power to adopt the following course as may be deemed by him best suited to the institute. To rescind the contract (of which decision, notice in writing to the contractor by him through competent authority, shall be conclusive evidence) in which case, the security deposit of the contractor shall stand forfeited and be absolutely at the disposal of the institute. Besides, for the recovery of any amount in excess of the security money, the Institute shall be at liberty to adopt such legal recourse, as it may deem appropriate at the time.
53. The Institute will not be liable for any kind of credits or dues receivable by the Canteen service providers from any one.

54. If the contractor breaches any terms and conditions of the agreement which is deemed to be serious by the Institute, its security deposit may be forfeited either in part or in full as the Institute may deem appropriate, at its discretion.

**Complaint Mechanism.**

55. The contractor shall maintain a complaint book in the canteen wherein the consumers may register their complaints. The complaint book shall be produced every month on the first working day before the SGI Office through the warden (Girls/Boys Hostel) In-charge for necessary action.
56. The complaints shall be removed or dealt with by the contractor on priority basis on issues that concern the contractor and a compliance report thereon, shall be submitted to the SGI Office along with the production of complaint book.
57. The contractor shall be liable to be penalized or fined in cases of defaults and negligence on its part or for complaints in the manner provided hereafter at the discretion of the Institute and/or at the behest of the Committee. Such penalty or fines shall be imposed through the Chief Administrative Officer (SGI) according to the nature of the complaints. The first penalty in such case would be to the tune of Rs. 1000/-, Rs. 2000/-, the second time and Rs.5000/-, the third time.
58. However, if the complaints of identical nature still persist, the Institute would be at liberty to terminate the contract forthwith without giving any more notices.

**Termination of contract:**

59. Either party may terminate the contract by giving 30 days notice to the other party without assigning any reasons, whatsoever.
60. The contract may be terminated in terms of any provisions stipulated elsewhere in the contract.
61. In case, the contract is terminated or it comes to an end by efflux of time, the contractor shall handover the vacant possession of the premises within 07 days of contract coming to an end. Failure to handover the vacant possession of the premises as aforesaid, would render the contract to pay penal charges to the Institute @ **Rs.1500+ per day** or at such higher rate as the Institute may deem appropriate at its absolute discretion. The penal charges under no circumstances shall be subject to question and it is the specific term of this contract.

62. The Institute shall further be within its absolute rights to enter the premises and assume absolute possession of the premises licensed under this contract from the contractor and the same shall not be subject to challenge. All the goods belonging to the contractor in such circumstances shall be deemed forfeited there-from and may be sold or put to auction at the discretion of the Institute. The Institute may, if it so desires, proceed against the contractor in terms of provisions of Public Premises (Eviction of Unauthorized Occupants) Act, 1971 since the entire premises is governed by the provisions of the said Act in case of non handing over its possession to the Institute as aforesaid.

**Contract Documents and their interpretations.**

63. The original agreement shall remain with the Institute while a photocopy thereof may be had by the contractor, if it so wishes.
64. The several documents forming the contract are to be taken mutually explanatory to one another and in case of any ambiguities or discrepancies, the interpretations of the same shall be communicated in writing by the Institute through its competent authority to the contractor along-with the directions, if any, and the same shall be deemed to be final and binding and shall not be open to question in court.

**Jurisdiction**

5. All matters and disputes under this contract shall be subject to the jurisdiction of Indore District Courts only.

Signature of the Bidder

Full name of the Bidder

\_\_\_\_\_

Aadhar No.

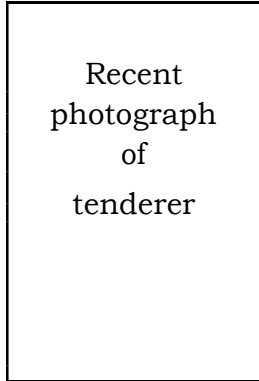
\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

Seal





**APPLICATION FOR RUNNING THE CANTEEN  
AT SHAIL EDUCATIONAL & WELFARE SOCIETY, INDORE.**

Name of the Applicant -----  
(If an individual)/Firm

Father's Name -----  
Address of self and Firm -----

Phone No./Mobile No. -----

Aadhar No. -----

Details of EMD

- a. Amount : Rs. 25,000/-  
FDR/TDR/DD  
b. No. : \_\_\_\_\_  
c. Dated : \_\_\_\_\_  
d. Bank & Branch : \_\_\_\_\_

GST NO -----

PAN No. -----

EPF Code No., if any -----

ESI Code No., if any -----

Experience, if any (in years) -----

Name and address of two References:

Name -----	Name -----
Aadhar No. -----	Aadhar No. -----
Address -----	Address -----
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-----	-----

**Declaration:**

I hereby undertake –

1. That I shall bear all the expenses if there is any damage to the said premises.
2. That I shall vacate the Canteen premises and handover it to the Institute whenever a notice is served.
3. That I find myself to the terms and conditions of this tender document.

Date:-

Signature of the Applicant  
Seal

## Part of Tender the Rates of Items to be Supplied

### SHAIL EDUCATIONAL AND WELFARE SOCIETY CANTEEN MENU ANNEXURE III

<b>S. No</b>	<b>TYPE OF MEAL</b>	<b>AGGRIED RATE (In Rupees)</b>
1	POHA	
2	SAMOSA / KACHORI(REGULAR) WITH SEV & CHATNI	
3	MIX VEG PAKODA	
4	KANDA (Onion) BHAJIA	
5	VEG CULET	
6	ALOO BADA WITH SEV & CHATNI	
7	COCKTAIL SAMOSA	
8	ALOO PARATHA 7" Inch + Dahi (Curd)	
9	PURI BHAJI No. Of PURI = 5 pcs	
10	CHOLE BHATURE 02PCS BHATURE	
11	BAKE SAMOSA	
12	TEA 90ml	
13	COFFEE 90ml	
14	MILK (HOT) 200ml	
15	GREEN TEA	
16	VEG SANDWICH	
17	VEG GRILL SANDWICH	
18	CHESE GRILL SANDWICH	
19	MASALA GRILL SANDWICH	
20	VEG CLUB SANDWICH	
21	VEG CHESE GRILL / MASALA CHESE GRILL SANDWICH	
22	VEG PIZZA (5" Inch)	
23	PANEER ROLL	
24	PANEER PIZZA	
25	IDLI WITH SAMBHAR / CHUTNEY	
26	MENDU VADA WITH SAMBHAR / CHUTNEY Gm Quantity - No. of Vada 02pcs	
27	DOSA (MASALA) WITH SAMBHAR / CHUTNEY 12" Inch	
28	UPMA WITH CHUTNEY 150Gm.	
29	UTTAPPAM (ONION / TOMATO ) WITH SAMBHAR / CHUTNEY Gms 7 Inch	
30	FARIALI KHICHDI 200Gms	
31	CHOLE TIKKI - 100gms	

32	BHEL PURI - 100gms	
33	SAMOSA CHOLE	
34	SEV PURI - 100gms	
35	DAHI BATATA PURI - 6pcs	
36	PAV BHAJI - PAV 03 pcs	
37	VEG FRIED RICE 200gms'	
38	VEG SECHZWAN RICE 200gms	
39	VEG SECHZWAN TRIPPLE RICE 200gms	
40	VEG SINGAPORE RICE - 200gms	
41	VEG HAKKA NOODLS - 200gms	
42	VEG SECHZWAN NOODLS -200gms	
43	SINGAPORE NOODLS -200gms	
44	KAJU NOODLES	
45	VEG MANCHOW SOUP - 150ml	
46	CHEINEESE BHEL 100gms	
47	VEG MANCHURIAN 100gms	
48	MUSHROOM CHILLY 100gms	
49	PANEER CHILLY 200gms	
50	VEG KUMPO 200gms	
51	SOYABEAN CHILLY 200gms	
52	POTATO CHILLY 200gms	
53	GOBI MANCHURIAN 200gms	
54	POTATO CRISPY 200gms	
55	PANEER MANCHURIAN 200gms	
56	FRESH ORANGE JUICE 200ml	
57	FRESH MUSAMBI JUICE 200ml	
58	FRESH ANAR JUICE 200ml	
59	FRESH MIX FRUIT JUICE 200ml	
60	SITAFAL MILK SHAKE 200ml	
61	BANANA MILK SHAKE 200ml	
62	STRAWBERRY MILK SHAKE 200ml	
63	VANILLA MILK SHAKE 200ml	
64	CHOCOLATE MILK SHAKE 200 ml	
65	COLD COFFEE	
66	COLD COLD COFFEE WITH ICE CREAM	
67	ICE CREAM	
68	GULAB JAMUN PER pcs.	
69	SOFT DRINK	On MRP
70	MINERAL WATER BOTTLES - 500ml, 200ml,	On MRP
71	WAFERS, BISCUITS AND OTHER PACKED ITEMS	On MRP

## **SPECIAL Food Quotation for New Session 2018-19**

The following rates have finalized for the coming session of the college during Special Lunch / Hi Tea arrangements.

### **SPECIAL LUNCH – Without Buffet Arrangements @**

- Paneer Gravy
- Dry Veg
- Dal Tadka
- Steam Rice
- Chapati
- Salad
- Papad
- Raita
- Pickle
- Sweet

### **SPECIAL LUNCH with proper Buffer Arrangement all cutlery, crockery and table cloth**

- Paneer Gravy
- Dry Veg
- Dal Tadka
- Steam Rice
- Chapati
- Salad
- Papad
- Raita
- Pickle
- Sweet

### **EXCLUSIVE LUNCH with proper Buffer arrangement all cutlery, crockery and table cloth**

- Pneer Gravy
- Grains with Gravy
- Dry Veg
- Dal Tadka or Dal fry
- Jeera Rice or Lemon Rice or Pulav
- Chapati or Paratha
- Salad
- Papad
- Raita
- Pickle
- Sweet

### **Visitors / Students/ Others Members During Lunch –Thali (Limited )**

- Veg Gravy Veg
- Veg Dry
- Dal
- Rice

- Chapati (3 nos.)
- Salad
- Pickle

**Hi Tea with crockery arrangement**

**Option 1**

- Khaman
- Cocktail samosa
- 02 type of cookies
- Tea / Coffee

**Option 2**

Chhole bhature + Pav +01 Sweet Preparation + Tea/Coffee + Mineral Water 200ml bottles

**Option 3**

Grilled Sandwich+ Khaman +Cookies + Tea/Coffee/cold Drink

**Option 4**

Tea + Biscuits

**Rates for Mass for the students staying on Campus: ACCORDING TO ANNEXURE – II.**

<b>Morning Ten (BED)</b>	<b>Breakfast (Limited)</b>	<b>Lunch (Unlimited)</b>	<b>Evening Snacks</b>	<b>Dinner (Unlimited )</b>
6:45AM - 7:15AM	8:00-9:00 AM	12:30 - 2:00PM	4:30-5:00PM	8:00 - 10:00PM
Tea & Biscuits	1 Indian Snacks, Tea / Coffee, Cornflakes with milk Bread Butter jam with milk	1Dry Veg, 1 Gravy Veg, 1Dal prep, Chapati , Rice, Salad, Raita /Curd and Pickle	1 Snacks and tea / coffee	1Dry Veg, 1 gravy Veg, 1Dal prep, Chapati , Rice, Salad, Raita/Curd and pickle, Sweet (Limited)

**Rates for Staff lunch and Drivers' Lunch who avail subsidized lunch facility**

<b>Staff / Faculty Lunch Menu (Unlimited)</b>	<b>Driver's Lunch Menu (Limited)</b>
1Dry veg, 1 gravy veg, 1Dal prep, chapati , Rice, Salad, Raita/Curd and pickle	1 Gravy Veg, 1 Dal Prep, Rice, Chapati (5pcs)

**General Terms and Condition Of Specialized Of Specialized Catering Service**  
**Annexure V**

A. The Contractor shall procure, prepare, arrange and cater fresh food and beverages every day Immediately before its service and the same of student, staff & guest at the institute premises / within the station, the details of which are started herein below,

B. The contractor shall serve the following items of food and beverages as per the institute Choice to the available students as per the table below

Only packaged and sealed spices/sauces/condiment/pickles etc with Agmark /Food quality certified to be used viz

1. Spices	:	M DH/Everest/Ashoka/Catch/Pushp
2. Papad	:	Lijjat/420
3. Butter/Chese	:	Amul/Britannia
4. Atta	:	Whole wheat atta pilsburry /Kisan/Annapurna/Shaktibhog/ Aashirwad/Gangwal
5. Milk	:	verka/vitta dairy/Amul/Mother Dairy/Sachi
6. Biscuits	:	Britannia/Parle
7. Cooking Medium	:	Saffola/Sunflower/Fortune/Soyabeen & Refined
8. Bread	:	Brittania/Modern/Kalory
9. Sauce/Pickles	:	Kisan/Maggi/Milons
10. Ghee	:	Amul /Sachi
11. Chocolates	:	Cadbury
12. Mustard Oil	:	Kacchi Gani Brand/Patanjali
13. Besan	:	Gangwal
14. Rice	:	India Gate/patanjali/Dawat
15. Dal Udad)	:	Tin Ekka/Tata IALIT-Mung, Arhar, Chhana, Mashur,
16. Coffee/Tea	:	Nescafe/Rich Brue Taj Mahal/Baagh Bakri.
17. Sweets	:	Bhawarilal, Apna Sweets
18. Cold drink	:	Branded (Coca Cola, Pepsi)
19. Frooti	:	Parle
20. Ice Cram	:	Amul
21. Flavored Milk	:	Amul
22. Vegetable & other dairy product	:	Should be fresh & L of Good Quality